



Plan for outbreak response:

- VAB has established internal and external communication strategies.
 - Internal: staff and faculty use email, text, Facebook messenger, Zoom. Staff use Office 365 and the calendar application. Staff and faculty have weekly meetings.
 - External: staff and faculty communicate to students and families mostly through email and phone. Students are guided on who to connect with, depending on the subject matter. Social media, website postings, and monthly newsletters are also used.
- The institution has a designated liaison who will communicate with public health.
- If VAB is notified of a student, staff, faculty, or visitor that is experiencing symptoms that person will be asked to stay home, self-isolate, and call 8-1-1 for further guidance.
- If the student tests positive, public health will start contact tracing and VAB will assist in any way possible.
- According to Island Health, and in line with the process for schools, in the event of a positive COVID-19 test result, the following rigorous protocol is followed:
 - Immediate contact tracing.
 - Identifying and notifying those close contacts, along with guiding them to self-isolate.
 - Public Health staff will work closely with the institution throughout case and contact management.
- To assist public health, VAB has implemented daily health check-ins, as well as symptom forms to keep track of all communications and possible exposure.
- VAB will follow the guidance of public health officials in the event of an outbreak.
- If advised by public health, VAB is prepared and equipped to do a thorough deep clean of the entire site.

Plan for outbreak recovery:

- VAB will follow the guidance of public health authorities to know when an outbreak has ended.
- VAB will evaluate the effectiveness of its of plan, policies, and prevention efforts:
 - Discussion (Zoom, email, and/or in-person) with staff, faculty, students, and parents/guardians to get opinions on how to improve.
 - Discussion with staff, faculty, students, and parents/guardians on what did not work and what resources VAB might need to help.
 - Research and investigation into the community regarding emergency planning and readiness.

Resources:

<https://www.islandhealth.ca/learn-about-health/covid-19/exposures-schools>

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/guidance-documents/covid-19-guidance-post-secondary-institutions-during-pandemic.html>